



Registered as TFM Foundation (919785 P)
A Ministry of Finance tax exempt organisation

Personal Data Protection Act (PDPA)

PRIVACY POLICY

Pursuant to the Personal Data Protection Act 2010 (“PDPA”), TFM Foundation (Company Number: 800846-T) (“Teach For Malaysia”) is mindful and committed to the protection of your personal information and your privacy. This privacy policy (“Policy”) is to provide you with information on your personal data which may be processed by us and the manner in which we are doing so. For the purpose of this Policy, “**Personal Data**” shall have the meaning as ascribed to them under PDPA. Unless otherwise stated, all capitalized terms herein shall have the same meaning as prescribed to it under PDPA.

Collection of Personal Information

In order for us to process your donation and to operate in an efficient and effective manner, we may need to collect relevant personal information from you either manually or through our website. The personal information collected by us may be in the form of but is not limited to name, identity card number, address, bank account details, telephone number, credit card details, business details or any other information stipulated by the PDPA (collectively “**Personal Data**”).

Purposes of Processing your Personal Data

Teach For Malaysia processes your Personal Data only for specific and limited purposes.

You agree that all Personal Data collected and/or processed by Teach For Malaysia may include but not be limited to the following purposes:

1. To communicate with you;
2. To inform you of our organizational updates;
3. To respond to your queries;
4. To send you promotional material;
5. To process all required applications;
6. For marketing purposes and research purposes;
7. For all other purposes incidental and associated with any of the above.

Disclosure to Third Parties of your Personal



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Teach For Malaysia may disclose your Personal Data to our affiliates or third parties that perform services on Teach For Malaysia's behalf and in doing so we will comply with all applicable laws, regulations and industry standards.

Acceptance of the Policy

You are given notice that the processing of your donation will only be successfully processed upon your accepting and consenting to the terms of this Privacy Policy, where such express acceptance and consent shall be evidenced by you clicking or checking or indicating accordingly on the relevant consent portion of the registration forms or such other documents as may be furnished to you, as the case may be.

By so indicating your acceptance of the term of this Privacy Policy, you shall be deemed to have expressly consented to the processing of your Personal Data by Teach For Malaysia or any of its authorized agents, employees, partners and/or contractors for purposes as outlined.

You hereby agree and accept that by registering and/or continuing to donate to Teach For Malaysia, you authorize and consent to your Personal Data being processed by and where required, disclosed to classes of third parties as identified by Teach For Malaysia for the purposes of Teach For Malaysia processing your donation to the organization.

Withdrawal of Consent

Notwithstanding anything to the contrary, you may at any time withdraw your consent to Teach For Malaysia processing any Personal Data of yours or to any part or portion of the same by sending to Teach For Malaysia at the address set out below a written notice of withdrawal and within the period prescribed under the PDPA. Teach For Malaysia shall take all necessary measures to give effect to your withdrawal of consent, to the extent that such withdrawal does not conflict with any of Teach For Malaysia's other legal obligations.

If you do not wish to have your Personal Data shared with any other party, kindly inform us in writing at the communication information as given below.

You shall, upon written request, be granted access to all Personal Data held or stored or processed by Teach For Malaysia. To avoid confusion, "access" for the purposes of this provision shall mean notification of such Personal Data of yours that is processed by or on behalf of Teach For Malaysia



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and to have a copy of such Personal Data communicated or conveyed to you in an intelligible form of Teach For Malaysia's choosing.

Correction of Personal Data

You may at any time make a written request to Teach For Malaysia to correct any Personal Data of yours that is inaccurate, incomplete, misleading or out-of-date and Teach For Malaysia shall, upon receipt of your written request for correction(s), take all necessary measures to give effect to such correction(s).

Please direct any requests to withdraw consent or to request access and/or correction to any Personal Data as follows:

Teach For Malaysia Partnership Development/Donation Support Team

Address : Level 1, Ming Annexe, 9, Jalan Ampang, 50450 Kuala Lumpur, Malaysia
Telephone : 603 2026 0700
Fax : 603 2026 0701
Email : donation.support@teachformalaysia.org

Changes to this Policy:

Teach for Malaysia may review and update this Policy from time to time to reflect changes in the law and changes in Teach for Malaysia's practices, policies, procedures and structure. We will notify you where appropriate so that you will always know what information we gather, how we might use that information and whether we will disclose it to anyone. We will inform you any changes where appropriate but otherwise by continuing to allow us to process your personal information you consent to such processing as described from time to time.

You may also contact Teach for Malaysia at the address stated above to obtain the latest version of this Policy at any time.

By publishing this policy in this website, we shall deem our donors have already been notified and consent to the processing of their Personal Data for the purposes and to the extent stated above.