



Community Mobilisation

Community Learning and Engagement, Senior Associate

“The people who are crazy enough to think they can change the world, are the ones who do.”
- Steve Jobs

Teach For Malaysia is an independent, not-for-profit organisation on a mission to empower our nation through education. We believe that a child's education and future should not be determined by his or her circumstances in life. Thousands of students don't have the chance to realise their potential because of many socioeconomic factors, like how much their parents earn or where they were born/live.

We recruit, train and support our country's rising generation of leaders to teach in high-need schools across the nation, through our 2030 strategy consisting of 2 flagship programmes which is the Teach For Malaysia Fellowship and Program Duta Guru - our two-year leadership development programmes focused on growing leaders across the education system. We've impacted over 150,000 students and worked with the Ministry of Education and other corporate and social sector partners to collectively bring transformation to the education system. Beyond the Fellowship and Program Duta Guru, our growing network of Alumni, education champions and supporters are lifelong advocates for education and expanding opportunities for students, working as a movement to build an ecosystem of solutions at all levels of society - from the classroom to the boardroom.

As we celebrate TFM's 10-years of existence and impact, we are looking for champions to join our team in this movement of change - people who share our vision, mission, and core values (Sense of Possibility, Excellence, Collaboration, and Integrity) - so that we are able to collectively work towards expanding our impact. Alignment to our vision, mission and values are integral to TFM's culture, to ensure long-term, sustainable success and to realise our mission to:

Build a movement of leaders in the education ecosystem to empower all children in Malaysia to realise their potential through quality education

Our collaborative working environment opens up many opportunities for you to expand your network and lead your own learning, alongside other team members, Fellows and Alumni, corporate partners, the Ministry of Education, and other education stakeholders. Teach For Malaysia is also a partner in the Global Education Network, Teach For All.

While our compensation package is fair and competitive, we do not expect this to be your key reason for joining us. After all, we are not just offering you a job; we are looking for a like-minded future leader to grow with us and help us achieve our mission.

Role: Community Learning and Engagement, Senior Associate
Start Date: Immediate
Employment Type: Full-time, 1-Year Contract (Renewable)
Location: Kuala Lumpur, Malaysia

OBJECTIVE OF THE ROLE

Teach for Malaysia is seeking a dedicated and proactive individual for the position of Community Learning and Events, Senior Associate. The ideal candidate will be responsible for conceptualizing, organizing, and implementing educational community events. This role is crucial to our goal of fostering inclusive, engaging, and educational environments that inspire the larger Malaysian community.

MISSION FOR THE ROLE

In this pivotal role, the Community Learning and Events, Senior Associate serves as the torchbearer for community engagement and learning within Teach for Malaysia. As a catalyst for change, the individual will harness the power of educational events and initiatives to create impactful connections, foster inclusivity, and drive forward the message of Teach for Malaysia.

The Senior Associate will have comprehensive oversight of the planning, organization, and execution of community-based learning events and workshops. They will be the linchpin, ensuring alignment between Teach for Malaysia's strategic objectives and community learning outcomes. Beyond organizing, the individual will actively engage with the heart of the community, glean insights to shape future initiatives, and ensuring our events resonate deeply and meaningfully.

This role requires not only a logistical mind but also a passionate heart, as the Senior Associate champions our mission, bringing our vision to life through vibrant community events and interactive learning experiences.

DUTIES AND RESPONSIBILITIES

- Plan, organize, and execute community-based learning events, conferences, workshops, and other special events that promote education and community involvement.
- Collaborate with different stakeholders such as educators, students, parents, and other community members to identify learning needs and interests.
- Develop and implement effective strategies to encourage community participation and engagement in learning and development programs.
- Act as the primary point of contact for vendors, partners, and community members regarding event details, logistics, and other matters.
- Collaborate with the marketing team to promote events and engagements and ensure effective communication about events and engagements to all stakeholders.
- Measure the success of each event and engagement and provide reports on relevant indicators
- Stay updated with the latest trends in community engagement and learning and propose innovative ideas for effective community events and engagements.
- Coordinate with the wider Teach for Malaysia team to ensure alignment of community engagements with our organization's strategic goals and vision.
- Facilitate workshops and other training activities, as required by other program teams.
- Any other responsibilities assigned as required to support the needs of the organisation where appropriate

KEY MEASURES OF SUCCESS

- **Event Engagement and Impact:**
Achieve a minimum 80% attendance for all community events with at least 70% of participants reporting enhanced understanding or passion for education post-event.
- **Alignment and Strategic Contribution:**
Ensure 100% of events align with Teach for Malaysia's strategic objectives and result in a 20% annual increase in community engagement with the organization's initiatives.
- **Innovative Execution:**
Introduce and implement a minimum of 6 innovative event formats or community engagement strategies annually with over 70% positive feedback from participants.
- **Operational Excellence:**
Execute events within 90% of the allocated budget and maintain a 90% on-time start and completion rate for all events.

REQUIRED COMPETENCIES

- Aligned to TFM Core Values: Sense of Possibility, Excellence, Collaboration & Integrity
- Passion for TFM's mission, the education field, and developing people's potential
- Proactive self-starter with the ability to manage multiple streams of work, and independently prioritise tasks
- Strong desire to learn new things and grow professionally

Role-Specific Competencies

- Strong understanding of community dynamics and ability to engage diverse groups of people.
- Excellent interpersonal, communication, and negotiation skills.
- Proficiency in project management and ability to manage multiple events simultaneously.
- Good understanding of event management software and platforms.
- Strong leadership skills, with an ability to inspire and motivate a team.
- Proficient in written and spoken English and Bahasa Malaysia.
- Video editing skills and social media management skills are a plus point
- Strong program development skills are a plus point

Years of experience & qualification

- At least 3 years experience in organizing and facilitating community events or related activities.
- Bachelor's degree in communication, social work, education or a related field.

Leadership Experience & Team Adaptability

- Ability to be adaptable in an entrepreneurial, fast-paced, and dynamic environment
- Strong interpersonal skills and ability to work collaboratively with all levels of employees and stakeholders
- Able to think strategically, critically, innovatively, and in a resourceful manner
- Able to build and maintain good relationships with internal and external stakeholders

Language & Technical Proficiency

- Strong written and verbal skills and excellent proficiency in English and basic proficiency in Bahasa Malaysia
- Excellent proficiency in MS Word, Powerpoint and Excel
- Willing and able to readily adopt and utilise any TFM database or technological platform / application (i.e. Google Suites, Confluence, Salesforce, Zoom etc.)

APPLICATION

Please scan the following QR code or click on [this link](#) to submit your application through the application form.



Due to the volume of applications we receive, we apologise that we will not be able to respond to all applicants - only shortlisted candidates will be contacted.