



Special Projects

Project Manager (Sekolah Enuma Malaysia)

“The people who are crazy enough to think they can change the world, are the ones who do.”
- Steve Jobs

Teach For Malaysia is an independent, not-for-profit organisation on a mission to empower our nation through education. We believe that a child’s education and future should not be determined by his or her circumstances in life. Thousands of students don’t have the chance to realise their potential because of many socioeconomic factors, like how much their parents earn or where they were born/live.

We recruit, train and support our country’s rising generation of leaders to teach in high-need schools across the nation, through our 2030 strategy consisting of 2 flagship programmes which is the Teach For Malaysia Fellowship and Program Duta Guru - our two-year leadership development programmes focused on growing leaders across the education system. We’ve impacted over 150,000 students and worked with the Ministry of Education and other corporate and social sector partners to collectively bring transformation to the education system. Beyond the Fellowship and Program Duta Guru, our growing network of Alumni, education champions and supporters are lifelong advocates for education and expanding opportunities for students, working as a movement to build an ecosystem of solutions at all levels of society - from the classroom to the boardroom.

As we celebrate TFM’s 10-years of existence and impact, we are looking for champions to join our team in this movement of change - people who share our vision, mission, and core values (Sense of Possibility, Excellence, Collaboration, and Integrity) - so that we are able to collectively work towards expanding our impact. Alignment to our vision, mission and values are integral to TFM’s culture, to ensure long-term, sustainable success and to realise our mission to:

Build a movement of leaders in the education ecosystem to empower all children in Malaysia to realise their potential

Our collaborative working environment opens up many opportunities for you to expand your network and lead your own learning, alongside other team members, Fellows and Alumni, corporate partners, the Ministry of Education, and other education stakeholders. Teach For Malaysia is also a partner in the Global Education Network, Teach For All.

While our compensation package is fair and competitive, we do not expect this to be your key reason for joining us. After all, we are not just offering you a job; we are looking for a like-minded future leader to grow with us and help us achieve our mission.



Role: Special Projects, Project Manager for Sekolah Enuma Malaysia
Start Date: Immediate
Employment Type: Full-time, 9 months (Dec 2021 to August 2022)
Location: Kuala Lumpur, Malaysia

PROJECT OVERVIEW OF SEKOLAH ENUMA MALAYSIA

Sekolah Enuma Malaysia is a new digital educational program developed by Enuma, Inc. It teaches and helps children practice Math, Bahasa Malaysian and English for children ages 5 to 8 through games, books, videos and other tools, all on a mobile or tablet. Teach for Malaysia is partnering with Enuma, Inc. to bring this application to Malaysia as an innovative solution to tackle the challenges in foundational literacy and numeracy education in the country.

As a new digital game, we need to conduct a 4-month field test to trial the program with children and adult stakeholders to gather user feedback to further improve our product. The goals of the trial include: understanding how children interact with the program and testing various features in a pilot implementation. We will be collecting data through log data from the devices, as well as observation as possible. The field test will be conducted with around 500 children in 9 selected schools across Sarawak, Saba, and Kuala Lumpur from January 2022 until the end of May 2022.

In addition to the field test, we will begin to engage potential partners for future phases of Sekolah Enuma Malaysia that may include starting a larger scale pilot with 3,000-5,000 children in 2022 and more. Depending on our progress, an extension of the contract or a change of employment status may be considered.

OBJECTIVE OF THE ROLE

Lead and manage the implementation of the pilot programme of Sekolah Enuma Malaysia as an initiative TFM is collaborating with key partners on to address literacy and numeracy with a scalable technology solution.

DUTIES AND RESPONSIBILITIES

- 1) Leading a team of field coordinators and volunteers to successfully implement the field test with the guidance and collaboration with other project staff of TFM and Enuma.
- 2) Stakeholder Engagement with funders and key stakeholders both private and public to provide necessary updates as well as seek approval for ongoing implementation of the project
- 3) Manage program launch and ongoing implementation
 - a) Planning for set-up and distribution of tablet devices with the relevant software
 - b) Preparing each participating school by working with the appropriate school counterparts in various tasks including recruitment of learners, identification of local teachers and IT admin that will be participating in the program, session scheduling among others.
 - c) Training of local teachers and stakeholders on the use of the program, the learning management system, and facilitation of learning sessions via online and offline training sessions.
 - d) Manage day to day Sekolah Enuma program for children, by ensuring local teachers are well-prepared and managing to facilitate children's use of the devices and program on a daily basis
 - e) Directly manage and support implementation of sites in the KL / Selangor Region
- 4) Support Reporting and Analysis of the pilot program by:
 - a) Helping to analyse and summarize observation notes as needed, and helping to interpret log data in correlation with observation notes as possible alongside Enuma's research team
 - b) Helping to write monthly reports for stakeholders, internal and external

- 5) Prepare all necessary training materials and implementation manuals to support local staff in their implementation and ongoing support for field coordinators and school teacher representatives
- 6) Support preparation of any marketing, PR, presentation materials for engaging partners and stakeholders for future scaling of the project

REQUIRED COMPETENCIES

- Aligned to TFM Core Values: Sense of Possibility, Excellence, Collaboration & Integrity
- Passion for TFM's mission, the education field, and developing people's potential
- Proactive self-starter with the ability to manage multiple streams of work, and independently prioritise tasks
- Strong desire to learn new things and grow professionally

PREFERRED COMPETENCIES & QUALIFICATIONS

- Have at least 4 years of relevant experience working with or supporting schools or community programs or EdTech Projects
- Be technologically savvy and have experience on user testing, and analyzing both qualitative and quantitative results
- Have experience training and preparing training materials
- Have experience in leading a team
- Strong written and verbal skills and excellent proficiency in English and basic proficiency in Bahasa Malaysia
- Strong interpersonal skills and ability to work collaboratively with all levels of employees and stakeholders
- Bachelor's degree in any field

APPLICATION

To apply, please email the following to careers@teachformalaysia.org:

(a) Your latest CV (with 2 referees listed)

(b) Answers to the following questions (not more than 300 words per question)

1. Why does joining Teach For Malaysia and working on this specific project excite you?
2. What is your long term career goal? Please elaborate how joining Teach For Malaysia is a step towards achieving that.
3. What are the three most important attributes or skills that you believe you would bring to our organization?